

GENERAL ASSEMBLY



MINUTES  
1st MEETING OF 2022-2023

May 27, 2022 AT 11:00AM

Join Zoom Meeting

[https://ulsu-  
ca.zoom.us/j/83096523892?pwd=Sk9wa1dm  
RGFaekc5Q1ZleXhiS2xvZz09](https://ulsu-ca.zoom.us/j/83096523892?pwd=Sk9wa1dmRGFaekc5Q1ZleXhiS2xvZz09)

Meeting ID: 830 9652 3892

Passcode: 270716

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K  
3M4  
PH: 403-329-2222, FAX: 403-329-2224 – [WWW.ULSU.CA](http://WWW.ULSU.CA)

**GENERAL ASSEMBLY MEMBERS - 21 VOTING MEMBERS (QUORUM IS 12 VOTING MEMBERS)**

**VACANT** – CHAIR, **KAIRVEE BHATT** - PRESIDENT (Acting chair for meeting), **CORAL SKIBA** – VP OPERATIONS & FINANCE, **JUANITA DEVOS** - VP STUDENT AFFAIRS, **GAGE DESTEUR** - VP ACADEMIC, **SAMANTHA SCOTT** – VP EXTERNAL, **ELISHA WONG** - A & S REP, **JESSICA MARTIN** - A & S REP, **JUSTIN MA** - A & S REP, **JONAH PICKLE** - A & S REP, **MICHAELA CRUMP** – A & S REP, **KARO DORO** - A & S REP, **RACHELE PRESTON** – EDUCATION REP, **TIANNA READ** - RESIDENCE REP, **ALEXANDRA DODD** – FINE ARTS REP, **ANNIE EBENMELU** - HEALTH SCIENCES REP, **LUCAS CHOI** - DHILLON SCHOOL OF BUSINESS REP, **ROBERTO BELLO** – DHILLON SCHOOL OF BUSINESS REP, **VACANT** – CALGARY CAMPUS REP, **NATHAN CROW** - INDIGENOUS REP, **MALEEKA THOMAS** – INTERNATIONAL REP, **VACANT** – FIRST YEAR REP.

**ATTENDANCE:** **KAIRVEE BHATT** - PRESIDENT (Acting chair for meeting), **CORAL SKIBA** – VP OPERATIONS & FINANCE, **JUANITA DEVOS** - VP STUDENT AFFAIRS, **GAGE DESTEUR** - VP ACADEMIC, **SAMANTHA SCOTT** – VP EXTERNAL, **JESSICA MARTIN** - A & S REP, **JUSTIN MA** - A & S REP, **MICHAELA CRUMP** – A & S REP, **ALEXANDRA DODD** – FINE ARTS REP, **ANNIE EBENMELU** - HEALTH SCIENCES REP, **LUCAS CHOI** - DHILLON SCHOOL OF BUSINESS REP, **ROBERTO BELLO** – DHILLON SCHOOL OF BUSINESS REP, **MALEEKA THOMAS** – INTERNATIONAL REP, **CHERI POKARNEY** - GM, **TRACY MERRIFIELD** - OC, **MAX BARTLETT** - CC

**ABSENT:** Tianna, Elisha, Jonah, Rachele, Nathan

**GUESTS:** Genna Bouchier - CKXU

1. **LAND ACKNOWLEDGEMENT** - *Kairvee*  
The Land Acknowledgement was given by Kairvee.
2. **ADOPTION OF THE AGENDA**
  - 2.1 **ADOPTION OF THE AGENDA**  
BIMT the General Assembly adopts the agenda of May 27, 2022.

**MOTION: [22969GA]** MSC: S. Scott/G. Desteur  
Carried

**3. APPROVAL OF MINUTES**

**3.1 APPROVAL OF MINUTES**

No minutes at this time.

**4. CHAIR REMARKS -**

*Thank you to everyone for being here, I look forward to working with all of you this year!*

**5. PRESENTATIONS TO COUNCIL**

CKXU - QIP Funding - Genna

- See attached document.

**6. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> business day of each month.

**6.1 VP OPERATIONS & FINANCE – Coral**

- We've been getting settled into our positions and terms.
- GFC meeting.
- Working on the annual budget.
- Getting to know our roles on external committees.
- In discussion about Fresh Fest.
- We've had a few grant applications.
- CKXU QIP application.

**6.2 VP STUDENT AFFAIRS – Juanita**

- I'm looking forward to working with everyone this year.
- My word for this term is "connection" so everything I'm advocating for is creating connections with students and resources available on campus. I want to introduce students to everything on campus, such as Fresh Fest.
- Fresh Fest committee will be formed soon. Advertising for positions now. I would like to make a very full and robust week of activities during the first week of classes.
- We want to bridge the gap between the EC, GA, and the student body. Would like to engage with the student body more this year.
- I've been taking a tour of the entire campus to investigate resources.
- I will create events that will connect students with their resources.
- I've been having conversations with Agility.

**6.3 VP ACADEMIC – Gage**

- It's been an unbelievable time transitioning into my new position. I've been doing transition meetings with the incoming/outgoing EC and the staff. Attended the weekend retreat.
- GFC meeting.

- We've been meeting with Student Services.
- Met with Dawn Vickers from the ALC.
- Grade appeal meetings.
- I've been receiving many emails from students.
- Attended the GFC Curriculum Coordinating meeting.
- Internationalization strategy - Navitas - working with Sam on this topic.
- We've had two EC meetings.
- Met with Dave Hinger, manager of Agility and the Teaching Centre.
- Teaching Centre Advisory Council meeting.
- Attended the Library Curriculum Coordinating Committee.
- Kairvee and I met with Associate VP Students, Kathleen Massey. Will be creating a network of student supports.
- GFC admissions standard committee meeting.
- Workplace integrated learning conference.
- Worked on a faculty restructuring press release.
- Attended mental health programming initiative meetings. Will be striking the committee soon.
- Attended the Senate Appreciation Night.
- GA Advocacy meetings.
- Event planning meeting with the EC and Max to talk about events we'd like to do this year.
- Met with the Provost and Vice-provost from the U of L to discuss Navitas.
- Greek Life meeting.
- Attended the General Faculties Council meeting.
- A & S Faculty Council meeting.
- I've finalized committee assignments for the year.
- I've begun planning for the Academic Speakers series.

#### 6.4 VP EXTERNAL – *Samantha*

- Weekly EC meetings.
- GFC Academic appeal meeting.
- Funding announcement press release.
- Event planning meeting with Max and EC.
- GA advocacy meetings.
- Senate Appreciation night.
- A & S Council meeting.
- Meeting with the Provost and Vice-Provost.
- Met with the Chair of the Calgary Student Alliance in the absence of us having a Calgary Rep.
- I was elected as the Chair of CAUS.
- Many meetings with CAUS.
- Meeting with reps from COPPOA and the other advocacy groups in Alberta, such as ASEC, Calgary Alliance, etc
- CAUS Board meeting.
- Interim meeting with CASA.

#### 6.5 PRESIDENT – *Kairvee*

- It's been a busy week. I'm happy to be able to be in the office to find partnerships with students and resources this year.

- There has been a great partnership with the other EC.
- GFC meeting.
- Senate Appreciation night.
- Changeover weekend, set the CAUS priorities for the year.
- Working on the on-campus pharmacy initiative.
- Meetings with various student services providers on campus.
- Attended the Food for Thought Committee meeting.
- I spoke at an event held by the Minister of Advanced Education about funding and programs.
- Attended the GFC nominations committee meeting.
- GFC meeting.
- GA Advocacy meetings.
- A & S Council meeting.
- Pleased to see the communication from Mike Mahon about faculty restructuring.
- In discussions regarding Navitas with the Provost and Vice-Provost.
- Event planning meeting with the EC and Max.
- Attended our EC meetings.
- Met with the University's EDI Director, Martha Mathurin-Moe.
- Coral and I received our appointments for the BOG.
- Will be attending Convocation next week.
- Ahead of the Herd is coming up next Saturday.
- Samantha and I are attending the CASA Foundations Conference in a week.

**6.6 ARTS & SCIENCE - Elisha, Jessica, Justin, Jonah, Michaela, Karo**

- Michaela - I've been meeting with Gage on mental health initiatives. And also I've been in conversations with students as well.
- Justin - On May 3rd we met with the Dean of Arts & Science to talk about the past year and some student frustrations. Also attended the A & S Faculty Council meeting to discuss the curriculum.

**6.7 DSOB - Roberto, Lucas**

- Roberto - Lucas and I have been meeting with each other, as well as associates within the DSOB community. Hope to do some initiatives this year.

**6.8 FINE ARTS – Alexandra**

- I would like to work on recruitment efforts with the Faculty of Fine Arts. We need to try and attract more students for enrolment over the summer.

**6.9 INTERNATIONAL – Maleeka**

- Maleeka - Attended the GFC meeting. Attended the A & S meet and greet with Deans and Associate Deans. Also had a meeting with Marth Mathurin-Moe the EDI Director. Met with the International Recruitment Centre. Did a testimonial for the IRC. Had a meeting with Kairvee. Several students have also reached out to me with various concerns they had. I've been working on getting students recruited, and will work with incoming students over the summer. Would like more cultural inclusivity on campus for International Students. I will be volunteering for Convocation as well.

**6.10 RESIDENCE – Tianna**

Absent.

**6.11 CALGARY CAMPUS – Vacant**

**6.12 INDIGENOUS – Nathan**  
Absent.

**6.13 EDUCATION – Rachele**  
Absent

**6.14 HEALTH SCIENCES – Annie**

- Had a meeting with Kairvee about a few concerns. Attended an advocacy meeting with Kairvee and Samantha. Would like to meet with the faculty heads to learn more about their departments. Will be attending Ahead of the Herd. Would like to volunteer for Convocation.

**6.15 1ST YEAR STUDENT – Vacant**

**7. ITEMS FOR INFORMATION**

None at this time.

**8. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**8.1 QIP FUNDING APPLICATION - CKXU - Genna (See attachment)**

BIMT the General Assembly approve \$13,320 in funding for CKXU's "For the Record" program.  
Monies to come from QIP funding.

**MOTION: [22970GA]** MSC: J. Devos/S. Scott  
Carried

**9. ITEMS FOR ACTION: ULSU BUSINESS**

**9.1 ANNUAL TRAVEL BUDGET - Cheri/Coral**

BIMT the General Assembly approve \$37,400 for travel expenditures to be used in the 2022-2023 school year. Monies to come from the All Travel Conference/per diem budget line.

**MOTION: [22971GA]** MSC: S. Scott/G. Desteur  
Carried

**9.2 ULSU OPERATING BUDGET - Coral/Cheri (Please see attachment)**

BIMT the General Assembly approve the 2022-2023 ULSU Operating Budget.

**MOTION: [22972GA]** MSC: J. Devos/G. Desteur  
Carried

**9.3 QIP FRESH FEST - Cheri/Juanita**

BIMT the General Assembly approve \$14,500 for hiring the employees for the Fresh Fest Organizing Team for the 2022-2023 year. Monies to come from QIP.

**MOTION: [22973GA]** MSC: M. Crump/A. Ebenmelu  
Carried

- Production Manager \$5000
- Jam Coordinator \$2500
- Fresh Fest Consultant \$2000
- Volunteer Coordinator \$1500
- 2x Assistant Coordinators \$2500 (\$1250 each)
- Videographer/Photographer \$1000

**TOTAL: \$14,500**

**9.4 CASA CONFERENCE TRAVEL BUDGET - Samantha, Kairvee**

BIMT the General Assembly approve \$6501.60 for Samantha and Kairvee to attend the CASA Conference in Ottawa. Monies to come from All Travel Conference/per diem budget line.

**MOTION: [22974GA]** MSC: R. Bello/J. Ma  
Carried

**9.5 COCA CONFERENCE TRAVEL BUDGET - Juanita, Gage (Please see attachment)**

BIMT the General Assembly approves \$5737.88 for Juanita and Gage for travel to this year's COCA Conference. Monies to come from All Travel Conference/per diem budget line.

**MOTION: [22975GA]** MSC: G. Desteur/C. Skiba  
Carried

**9.6 ULSU APPAREL - Cheri**

This is an annual expense where each Council member and permanent staff receives \$50 toward a ULSU branded jacket, sweater, or swag of your choice to wear throughout the year. We would like to order these items so you have them for September. You can get your name and position embroidered on them if you want. Tracy will email everyone the link to the catalogue.

There are 22 Council members including the chair as well as 10 Staff members.

\$50 x 32 = \$1600

10% contingency= \$160

Total = \$1760

BIMT the General Assembly approve the maximum expenditure of \$1,760 for ULSU branded apparel at a maximum of \$50 each for each council member and permanent ULSU staff. Monies to come from Council Advertising and Promotions.

**MOTION: [22976GA]** MSC: G. Desteur/C. Skiba  
Carried

**9.7 ULSU GENERAL SWAG - Cheri**

BIMT the General Assembly approve the maximum expenditure of \$5000 for ULSU swag. Monies to come from Council Promotions.

**MOTION: [22977GA]** MSC: J. Devos/M. Crump  
Carried

**9.8 ZOO RENOVATIONS - Cheri (Please see attachment)**

BIMT the General Assembly approve the maximum expenditure of \$33,044.55 for renovations in the Zoo and Ballrooms. Monies to come from Capital Replacement budget line.

*(Here is the motion from April's GA meeting: 9.4 ZOO RENOVATIONS - BIMT that the 2021-2022 General Assembly recommend to the incoming General Assembly to approve the proposed funding during the May 2022 GA meeting for the ULSU Campus Pub, the Zoo. Work to commence over the 2022 summer period. to the incoming GA to approve the proposed funding.)*

**MOTION: [22978GA]** MSC: J. Ma/G. Desteur  
Carried

**9.9 COMPUTERS FOR THE ZOO OFFICE - Cheri**

BIMT the General Assembly table this item until the next GA meeting because we were unable to receive an estimate from our computer supplier before the start of this meeting.

**MOTION: [22979GA]** MSC: R. Bello/S. Scott  
Carried

**9.10 ULSU CALENDARS - Max**

BIMT the General Assembly approve the maximum expenditure of \$7000 for 2500 event calendars. Monies to come from the Calendar Budget line.

**MOTION: [22980GA]** MSC: J. Ma/S. Scott  
Carried

**9.11 HANDBOOK - Max**

BIMT the General Assembly approve the maximum expenditure of \$12,000 for 2500 agendas. Monies to come from the Handbook Budget line.

**MOTION: [22981GA]** MSC: M. Crump/J. Martin  
Carried

**10. OTHER BUSINESS**

- **Annie** - Enquiring about the tunnel and if it will be opened for the fall semester. Juanita verified that it will be open by August.
- **Sam** - Gage and I are working on creating student guides for students that would contain information regarding everything they need to know about the campus and faculty. Specifically, this would be for first-year students. **Gage** - would like to include academic packages and mental health packages for students.
- **Kairvee** - There are a lot of events happening over the summer. On June 20th there is a PRIDE Flag raising if anyone is interested in attending. There will also be a PRIDE parade.

**11. IN-CAMERA**

**12. NEXT MEETINGS**

TBD

**13. ADJOURNMENT**

**13.1 ADJOURNMENT**

BIMT the General Assembly adjourns the meeting of May 27, 2022.

**MOTION: [22982GA]** MSC: J. Martin/J. Devos  
Carried